



**IEEE AKRON/CANTON SECTION  
EXECUTIVE COMMITTEE MEETING  
MINUTES  
APRIL 2012**

Date           April 10, 2012  
Place          Waterloo Restaurant, Akron, Ohio

Present	<b>Buchanan, Rick</b>	<b>r.buchanan@ieee.org</b>
	<b>Lanier, Gary</b>	<b>glanier@lanierconsult.com</b>
	<b>Osterhout, Bob</b>	<b>ROsterPE@gmail.com</b>
	<b>Pechenuk, Walter</b>	<b>wpechenu@cs.kent.edu</b>
	<b>Philips, Dean</b>	<b>philipsd@firstenergycorp.com</b>
	<b>Voss, Rob</b>	<b>rvoss@neo.rr.com</b>

The meeting was called to order at 6:09 pm by Gary Lanier, President of the Akron-Canton Section of IEEE.

The first order of business was introductions. As everyone present was acquainted with one another, introductions were considered covered.

The second order of business was approval of the minutes from the March board meeting of the section. Lanier pointed out that the statement in the March minutes “Lanier reported that there will be a Region 2 meeting on May 3-6 in Cincinnati” should read Lanier reported that there will be an IEEE-USA meeting on May 3-6 in Cincinnati.” Furthermore, the subsidy for attending the meeting should be the lesser amount given. Region-2 will partially fund attendance by a representative from the Akron-Canton Section.

Walter Pechenuk motioned that the minutes be approved, and Rob Voss seconded the motion. The assembled board members concurred.

The third order of business was discussion of the treasurer’s report. Rick Buchanan, Treasurer of the Akron-Canton IEEE Section, said that there was a loss of \$280 for the event at the Stark State College of Technology on March 8. There was also an expense of \$200.00 to cover cash prizes given to selected participants in the Western Reserve District Science Fair, which took place at the University of Akron on March 17. IEEE was assisted by three electrical engineering students from the University of Akron – Matt Granger, Nick Ugucini, and Mike Gasper.

Buchanan also brought to the ExCom’s attention that IEEE frowns on a section’s maintaining more than \$20,000 in its account without plans to allocate them for certain activities. IEEE also

considers ratios of what is available and what is spent when looking at a section's finances. If a section's expenditures are not within the purview of what is recommended by headquarters, the section may have penalties imposed on it. Buchanan said he will further investigate this matter to make sure that the Akron-Canton Section is within the requirements set forth by IEEE headquarters.

Buchanan mentioned that a PACE refund is available for the University of Akron student chapter of SPAC. Unfortunately, the student leadership has yet to provide an address where to send the check. Also, a similar problem exists with the Stark State College of Technology. CJEK had voted a sum of \$500 for the Robotics program at Stark Tech, but no one has provided an address where to send the check.

Voss moved that the treasurer's report be approved, and Robert Osterhout seconded it. All approved.

*The board meeting recessed at 6:28 pm for dinner and resumed at 7:03 pm.*

The fourth order of business was discussion of the section's website. There was no report.

The fifth order of business concerned activities sponsored by the student chapter of IEEE at the University of Akron. There was no report.

The sixth order of business was the Power and Energy Society (PES). Dean Philips reported that he and Mike Pitaki, PES Coordinator for IEEE-A/C, had discussed a number of possible topics for PES meetings. Their current suggestion was for IEEE-A/C members to attend the CRSPE meeting on "Energy Savings Opportunities." PES will offer a subsidy of \$5.00, i.e., IEEE-A/C members will only have to pay \$20.00 for the meetings and dinner. Philips underscored that this subsidy is available to all IEEE-A/C members, not just those that are also members of the PES chapter. All IEEE-A/C students will only have to pay \$15.00. Reservations will be due by April 27. Voss motioned that the ExCom accept the proposal, and Osterhout seconded it; all approved.

The seventh order of business was the section's Computer Society chapter. There was no report.

The eighth order of business was matters concerning the Industry Applications Society (IAS). There was no report to present.

The ninth order of business was the Professional Activities Committees for Engineers (PACE). Tentative plans are for two post-summer programs – Senior Member recommendation / application session and a joint program with Cleveland on resume preparation and networking. ExCom questions related to PACE may be addressed to board-member Voss, who was recently confirmed as co-chair of PACE. Voss will be representing the local PACE chapter in Cincinnati. The local chapter will be applying for PACE funds to cover the above-mentioned activities.

The tenth order of business was membership. Philips, the membership chairman, informed the board that IEEE-SAMI is currently making improvements to its membership database. He also mentioned that IEEE national will be opening up its membership to engineering students other than EE.

The eleventh order of business was the Akron Council of Engineering and Scientific Societies (ACCESS). The next Board of Directors Meeting is scheduled for April 10 at the Summit County Educational Service Center (SCESC), and Osterhout will represent IEEE-A/C. The next Banquet Committee meeting will take place on April 17 at Papa Joe's, and Osterhout planned to attend. The Advisor Committee/Board of Directors Meeting is scheduled for May 17 at the Kent State University Student Center; Society Chairs will be giving presentations on their activities and expectations of ACCESS.

The Society of Plastic Engineers (SPE), a society member of ACCESS, invited IEEE members to its next membership meeting on April 16 at the University of Akron's Martin Center; the program was entitled "Flexible Electronics"

The twelfth order of business was the Canton Joint Engineering Council (CJEC). Buchanan reported that CJEC had its meeting on April 10, and the officers reported that 90 people were in attendance at the annual February banquet. This was considered a good turn-out. CJEC gave out \$4,000 in scholarships and had a balance of \$400 that was not distributed. CJEC decided that it will charge extra if reservations to the banquet are not in on time. Reservations will be done online, and attendees will be able to use PayPal to cover their banquet costs. Users will be required to pay any fee, but checks will also be gladly accepted.

The thirteenth order of business was Engineers Week. There was no report. Engineers Week will be in recess until August/September, when it will resume its organizing activities.

The fourteenth order of business was the section's "Meetings Schedule." There will be meetings on April 16, April 30, and perhaps one in May for the Stark State Robotics presentation (sandwiches will be provided).

Ohio Light Opera is being considered for July.

The next ExCom meeting will be on the 8th of May.

The fifteenth order of business was "Old Business." There was no outstanding old business.

The sixteenth order of business was "New Business."

New Business was concerned with IEEE-Akron/Canton Elections to take place at the end of 2012. The section has to place on the calendar how it will run elections this year. According to the bylaws, a chair cannot be elected for more than two consecutive one-year terms. Therefore, Lanier will not be able to run for the 2013 IEEE-A/C calendar year. The section must obtain a slate of candidates for the section's officers and must advertise for candidates. This must be completed by September, and work in this regard must begin immediately. A schedule needs to

be set now. A slate of candidates must be sent to the members of IEEE-A/C by October, and, therefore, petitions for candidacies must be presented to the board no later than its September meeting on the 11<sup>th</sup>. The election will take place in November, and new officers will be installed in December at the annual social. Information on petitioning the board to run for office will be put on the section's website in order to have them by early September. Buchanan has volunteered to place this information in the section's newsletter.

The ExCom needs to resolve the issue whether the Nominating Committee will be responsible with this together with the ExCom. Another issue that arises is that a Nominating Committee should have already been part of the organizational chart of IEEE-A/C. The Nominating Committee consists of the past three chairs and must be headed by the most recent past chair, who is Dennis Ledel, and who must be an active board member or regular member. The most recent active past chair is Voss. However, in view of the fact that Ledel attends IEEE-A/C meetings, he is deemed ipso facto to be the head of the Nominating Committee.

The last meeting will be on May 8 prior to the summer recess unless there will still be business to be resolved; then the last meeting will be in June.

The seventeenth order of business was adjournment. Pechenuk motioned that the ExCom meeting be adjourned. Voss seconded it, and the board approved. The meeting was adjourned at 7:37 until May 8, 2012 at 6:00 pm at the Waterloo Restaurant.

Respectfully submitted,

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Walter Pechenuk  
April 30, 2012